



Welcome to Benefis Hospitals Patient Portal

This portal provides you with details about hospital stays and outpatient services at Benefis Hospitals. In this portal you can see your visit history, review your laboratory and X-ray results, view appointments and update personal information.

How many times have you been asked by your provider about your prior hospital stays or procedures?

Now your personal health information is at your fingertips anywhere, anytime 24/7. The portal makes time-consuming tasks simple...a few clicks and you're done.

- Easily print your medication list
- Share your hospital information with your primary care provider
- Be better prepared for your follow-up appointment



How to Sign Up for the Hospital Patient Portal

When registering for an inpatient or outpatient visit at Benefis Hospitals, you may sign up for the hospital patient portal. The clerk will ask for your email address. You will receive an email with a link to complete your portal enrollment.

(If you did not sign up during a visit at Benefis, please contact our portal helpdesk at 455-5630 for assistance.)

Onetime Password

Benefis Hospitals Inc <noreply@benefis.org>

Sent: Mon 11/23/2015 12:28 PM

To: Mauch,Kari

Retention Policy: BHS - All other folders (2 years) Expires: 11/22/2017

Dear Johnnie Benefis

Below is your One time Password for the Benefis Patient Portal If you need help, please contact our Help Desk at 406-455-5630 for assistance. Monday-Friday 8 a.m. to 4 p.m. Thank you, Benefis Hospitals, Great Falls, Montana

<http://mde-web-web01.dmz.benefis.org:8080/extsignon.mthz?signonurl=%2FPhm-PhmPage.HomePage.WR.mthr%3Fhcis%3DMDE.TEST6.07F%26application%3Dphm%26link%3D1&userid=Johnniebenefis&password=BJ93aee49&application=Phm>

Click on the link in the email (or copy and paste this into your internet address field) and it will direct you to this page:

Please select a new Log On User Id and Password. Also define a Security Question to activate your user.

Change Log On User Id and Password

Logon ID must:

- Contain no fewer than 6 character(s)
- Contain no more than 20 character(s)

Password must:

- Contain no fewer than 8 character(s)
- Contain no more than 20 character(s)
- Contain no fewer than 1 numeric character(s)

New Logon ID

New Password

Confirm New Password

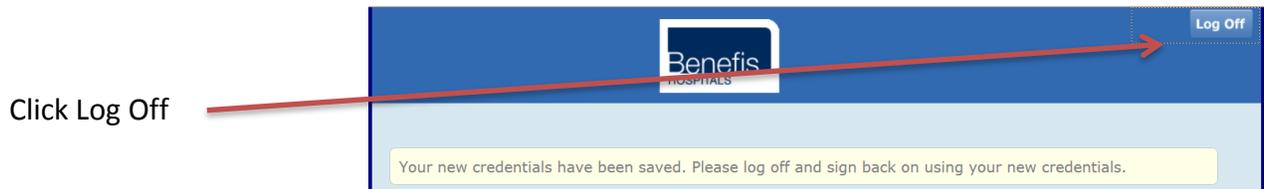
Security Question

Security Question Answer

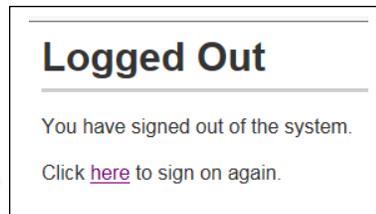
Submit



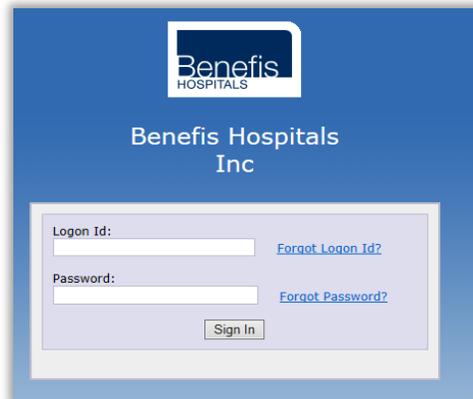
Enter your new Logon ID, New password, choose a security question (with the dropdown arrow), and enter your security question answer. Then Click on the green Submit button. Your information is saved.



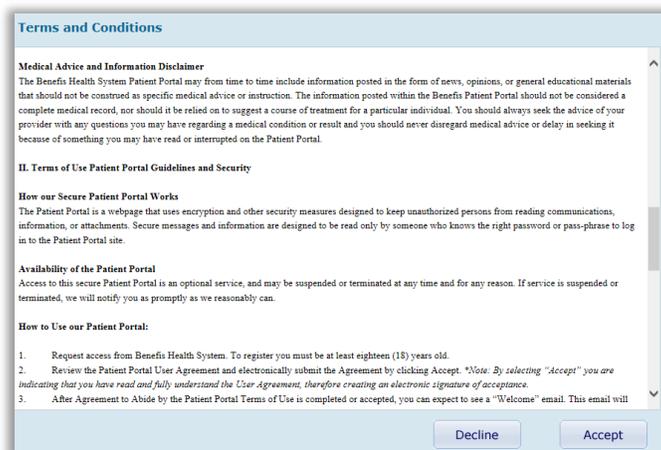
Use the link to logon to the portal with your new credentials.



Now, log back in to Patient Portal, this time using your newly created username and password.



You will be asked to accept the terms and conditions (1 time only).





Congratulations - You're in the Portal!

On your home page, you can find information on:

- Additional Resource links to Benefis Health System website and On-Line Bill Pay
- Upcoming Appointments
- Recent Visits

You can view additional information by clicking on any item. Appointments may include directions and patient instructions. Medications include the dosage and how often to take when your information was last updated by a Benefis Hospitals care provider.

Ben Benefis

Health Record Medications Appointments Profile

Additional Resources

- Benefis Health System Website
- Benefis OnLine Bill Pay

Upcoming Appointments

Thu, Aug 20, 2015	2:00 pm	CV ECHO - 2D/LIMITED	CARDIOVASCULAR SERVICES
-------------------	---------	----------------------	-------------------------

Recent Visits

Mon, Jun 29, 2015	4:14 pm	Observation	ER - INPT OVERFLOW
Mon, Jun 29, 2015	11:22 am	Emergency	EMERGENCY ROOM
Mon, May 04, 2015	4:05 pm	Recurring	SLETTEN CANCER INSTITUTE

Contact Us | Preferences | Terms & Conditions

Licensed from Medical Information Technology, Inc.



Benefis Hospitals Patient Portal enables you to instantly and safely access the personal health information your care team entered into your record:

- Allergies
- Conditions
- Discharge Summaries
- Discharge Instructions
- Hospital Visit Histories
- Lab Results
- Medication List
- Radiology Reports
- Upcoming Appointments

How to view, print, or download records

Click on Health Record



Click on any of the tabs to see detailed information.

Lab tests are under the Results Tab.

Medications are under the Medication Tab.

Radiology and Therapy reports are under the Reports Tab.

Visit History lists inpatient and outpatient visits.





On the Results Tab:

Your results will be listed by date.

Click on a specific test to view the history if you have had this test in the past.

Select  to view result comments

Date of Last Result	Test	Result	Reference Range	Flag
Jan 19, 2015	Vitamin D 25-Hydroxy	36.9 NG/ML 		
Oct 13, 2014	Blood Urea Nitrogen	14 MG/DL	7-18	
Oct 13, 2014	Creatinine	0.7 MG/DL	0.6-1.3	
Oct 13, 2014	Estimated GFR (Non-African American)	92 		
Oct 13, 2014	Glucose Level	102 MG/DL	74-106	

On the Health Summary Tab:

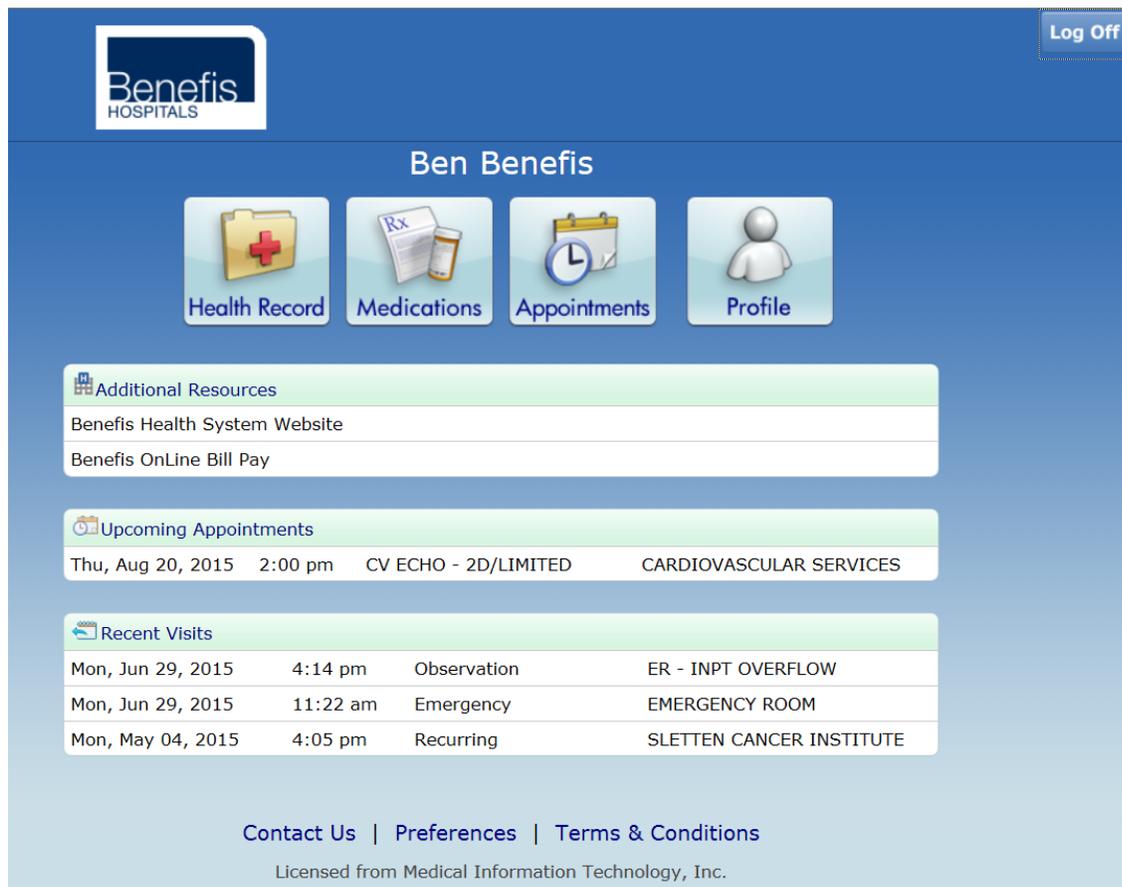
You can generate and print a detailed summary of your Benefis Hospitals medical record. You can create a new health summary, also called Continuity of Care Document, to have a current up to date summary.



-  **Back to Health Record**
-  **Health Summary Activity**
-  **Create New Health Summary**
-  **Download Health Summary**
-  **Send Health Summary**
-  **Print**

Changing Account Settings

You can update your User Preferences by clicking on the Preferences link on the bottom of the Home Page. Here you can change your password and email address.



Benefis HOSPITALS

Log Off

Ben Benefits

Health Record Medications Appointments Profile

Additional Resources

- Benefis Health System Website
- Benefis OnLine Bill Pay

Upcoming Appointments

Thu, Aug 20, 2015	2:00 pm	CV ECHO - 2D/LIMITED	CARDIOVASCULAR SERVICES
-------------------	---------	----------------------	-------------------------

Recent Visits

Mon, Jun 29, 2015	4:14 pm	Observation	ER - INPT OVERFLOW
Mon, Jun 29, 2015	11:22 am	Emergency	EMERGENCY ROOM
Mon, May 04, 2015	4:05 pm	Recurring	SLETTEN CANCER INSTITUTE

Contact Us | Preferences | Terms & Conditions

Licensed from Medical Information Technology, Inc.

NEED LOGIN HELP?

- *I did not provide my email at the time of hospital registration and would like to enroll.*
- *I am having trouble resetting my username and/or password.*

Call Patient Portal Support at 406-455-5630, Monday - Friday, 8:00 am- 4:00pm MST



Frequently Asked Questions

- Q.** Who is eligible to enroll in the Patient Portal?
- A.** *Patients and Proxies (Authorized Users) must be at least 18 years old.*
- Q.** Can I get my spouse or authorized representative access to the portal?
- A.** *Yes, anyone at least 18 years old can present to Benefis Hospitals Health Information Management Department and complete the Proxy Consent Form.*
- Q.** Is the Patient Portal the same patient portal I use at my doctor's office?
- A.** *No, Patient Portal will provide information specific to Benefis Hospitals visits, not physician offices.*
- Q.** What information is available in the Patient Portal?
- A.** *Patient Portal will show select portions of your health information: demographics, results, reports, medications, conditions, allergies, hospital visit histories and upcoming appointments. If you would like a copy of your full medical record please contact Benefis Hospitals Health Information Management Department.*
- Q.** Will I be notified when new information is available in the portal?
- A.** *Yes, you will receive a "New Portal Activity" email alert when new health information, results or reports are available in Patient Portal.*
- Q.** What do I do if I forget my password?
- A.** *You can retrieve your password by following these steps:*
- *Click the "Forgot Password?" link on the Patient Portal sign-on page*
 - *Enter your portal Logon ID*
 - *Enter your email address (this must match the email currently on file with the hospital)*
 - *Click Submit*



Q. How can I change my password?

A. *You can change your password by following these steps:*

- *Log into the portal*
- *Click on Preferences*
- *Click Change Password*
- *Enter your current password*
- *Enter your new password*
- *Confirm your new password*
- *Click Submit*

Q. What do I do if I forget my username?

A. *Call Benefis Hospitals Patient Portal support at (406)455-5630.*

Q. How can I change my address or phone number?

A. *From the Portal home page, click on the Profile Tab. Here you can update demographic information such as address and phone, next of kin, and person to notify. Your request will be reviewed by a Benefis Hospitals employee.*

Q. I don't understand my results, can you help me?

A. *Please contact your physician for any questions concerning your medical information.*

Q. What browsers are recommended for accessing Patient Portal?

A. *Patient Portal is compatible with most web browsers: Safari, Chrome, Internet Explorer, and Firefox.*